

**WEST BENGAL BIOTECH DEVELOPMENT CORPORATION LIMITED (WBDCL)**  
**INVITATION OF QUOTATIONS FROM ARCHITECTS / ARCHITECTURAL FIRMS FOR PROVIDING**  
**ARCHITECTURAL AND ENGINEERING CONSULTANCY FOR SETTING-UP OF NEW OFFICE AT EN-**  
**24, SECTOR-V, SALT LAKE, KOLKATA-700091**

Pre-bid meeting on 5<sup>th</sup> August 2011 at 3.00P.M. at the office of WBDCL  
 Clarification to Pre-bid Queries

(This will be a part of the tender document and has to be signed and submitted with Technical Bid)

Sl No.	Query on items	Clarification
1.	Qualifying Requirements	<ul style="list-style-type: none"> <li>• Experience of working for reputed private enterprise/ institutes of repute will also be considered.</li> <li>• Copies of work orders must be submitted. Completion certificate may be submitted in addition</li> </ul>
2.	Scope of work	<ul style="list-style-type: none"> <li>• Checking of bills of vendors and assisting WBDCL in releasing the payment is to be included in PART-B of scope of work</li> <li>• Full-time supervision is to be included in PART-B of scope of work</li> </ul>
3.	Dismantling of existing flooring and false ceiling	These are to be kept intact as far as practicable. Flooring and False ceiling may be dismantled only where extremely necessary
4.	Inclusion of Service Tax within the quoted price	Rates are to be quoted without service tax. Service Tax will be paid extra. Present rate of service tax is to be mentioned in the price bid.
5.	Mode of payment during design stage	Please see Sl No. E(b) of tender document. Part /Running Account payment will be made
6.	Purchase of Bid Document	To be downloaded.
7.	Floor height of the space	Approx. 3.2m. May be checked at site during site inspection
8.	Budget for interior work	Not specified. Estimated cost to be provided by the selected bidder
9.	Soft copy of floor plan drawing	Not available. Hard copy has been handed over to the attendees
10.	Total requirement	Tentative requirement has been handed over to the attendees
11.	Scope of LAN	Only ready-to-connect wiring & connectors is to be provided
12.	Scope of UPS	UPS back-up for emergency light only – two per large enclosures, one per small enclosures and sufficient for the common areas to be considered. The building has 100% DG back-up
13.	Air-conditioning	Window/Split air-conditioners in enclosures and split air-conditioner for common areas (except pantry, toilets) to be considered

(Signature with Seal)